

	Annexure C 1: OHS Tender Evaluation Template (High risk)	Template Identifier	240-43921898	Rev	5
		Document Identifier	240-77471651	Rev	3
		Effective Date	May 2021		

1. Tenderer's / Supplier's name: ..... Tender Ref number: .....

Scope of work: .....

<u>Ref.</u>	<u>OHS Tender Returnable</u>	<u>Submission</u>	<u>Comments</u>
		Y = Yes N= No N/A = Not applicable	
1	<b>Annexure B</b>  The acknowledgement of <b>Eskom's OHS</b> legal and other requirements form signed and submitted by the tenderer.	Y/N [5]	
2	<b>Health and Safety plan</b> (specific to scope of work)  A site, activity, or project documented plan in accordance with the client's OHS/SHE requirements. The plan must be scope or project based and must address the project /scope of work occupational health & safety (OHS) risk(s). The plan must reflect an organised system (method statements, processes, resources etc..) which the supplier will comply with and enforce to manage the occupational health & safety (OHS) risk during the lifecycle of the project. This can also be in the form of an OHS manual.  <b>Note:</b> Document must be approved internally before submission to Eskom	Y/N [30]	

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3	<b>Baseline OHS Risk Assessment (BRA)</b>  Identification, assessment, and management of Occupational Health & Safety (OHS) risks related to the scope of work. The methodology (with risk matrix) used for the risk assessment must be provided together with the BRA.	Y/N [20]	
4	<b>Valid Letter of Good Standing</b> (COIDA or equivalent)  Registration with the Compensation Commissioner or a licenced mutual company or an equivalent of it (for international bidders). If a company has only one employee (CEO, owner), the supplier shall submit an insurance letter that covers accidental death and disability to the value of R500 000 as a minimum. <ul style="list-style-type: none"> <li>Submit a letter of good standing with the Compensation Fund or with a licensed compensation insurer.</li> </ul> <p><b>Note:</b> For international suppliers, submit the equivalent from the country of origin of the supplier. For a supplier whose country does not issue such certificate equivalent to COID, the relevant legislation must be submitted. However, if the supplier has offices in South Africa and has employed South African citizens, a COID certificate must be submitted.</p>	Y/N [10]	
5	<b>OHS policy signed by CEO</b>	Y/N [5]	

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	<p>(The submitted policy must comply with OHS Act Section 7 and ISO 45001:2018)</p> <p>A statement of intention by the employer, which provides a framework for setting OHS objectives to improve OHS performance and also emphasises management commitment to employees' wellbeing and duty of care to the environment.</p> <p>The policy should also include the description of the organisation scope and the arrangements for carrying out and reviewing such policy.</p>		
6	<p><b>OHS Competency</b></p> <p>(Consider scope of work, risks, OHS plan and applicability)</p> <p>The OHS Legal Organisational structure with competency Certificates. Minimum requirements for Safety Officer: National Diploma in Safety Management/Environmental Health courses.</p> <p>Submit:</p> <ul style="list-style-type: none"> <li>OHS Organogram (showing reporting structure from top management to bottom level, including OHS legal appointments);</li> <li>CV's and qualifications/certificates of Safety professional as per the organogram (<i>Safety professionals meeting the above requirements</i>);</li> </ul>	Y/N [15]	

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7	<p><b>Provision for the cost Health and Safety measures</b> - Cost allocation for Occupational Health and Safety Compliance.</p> <p>OHS costing must reflect the amount of funds that will be allocated for OHS when the project commences (This is a breakdown of the bulk OHS costing in the bill of quantities) and it should be based on the overall scope of work/service and the associated risk. The items to be included are not limited to the following: PPE, OHS training, OHS professionals, First aid equipment, Ablution facilities, Safety signs, safety campaigns or interventions, OHS equipment/instruments, Medical examinations, Occupational hygiene surveys, Covid-19 compliance, etc.</p> <p><b>Notes:</b> 1. The scope of work and the risk assessment may serve as a guideline; 2. The cost should be broken down and not provided as a lump sum.</p>	Y/N [5]	
8	<p><b>Health Pandemics and Disaster management procedure/plan [5]</b></p> <p>Documented plan or procedure outlining how the organisation will manage any health related pandemic or disaster on site. Plan must address the workplace protective measures.</p>	Y/N [5]	
9	<p><b>Method statements for the works</b></p>	Y/N [5]	

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	Written procedures or directions on how work is to be carried out safely. Must be aligned to scope of work/service and specific to tasks/activities performed.		
<b>Recommendation</b> <i>(Minimum Threshold of 70%)</i>		<b>Y/N (100%)</b>	<b>Recommended or Not recommended.</b>

**Evaluation Team:**

Eskom OHS Representative	Designation	Signature	Date

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